



**HAMILTON PARKER**

**Columbus**  
1865 Leonard Avenue  
Columbus, Ohio 43219  
Phone: 614-358-7800  
Fax: 614-372-2972

**Delaware**  
188 E. William Street  
Delaware, Ohio 43015  
Phone: 740-595-4744  
Fax: 614-372-2972

**Cincinnati**  
2931 E. Kemper Road  
Sharonville, Ohio 45421  
Phone: 513-276-4840  
Fax: 513-771-0863

**Cleveland**  
1100 Resource Drive  
Brooklyn Heights, Ohio  
44131 Phone: 216-351-2030  
Fax: 614-372-2972

## Hamilton Parker Company Employment Application

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status or disability. All qualified applicants will be given equal opportunity and selection decisions are based on job-related factors.

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_ Desired Location: \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Full Time:  Part Time:

Are you legally eligible for employment in the U.S.? YES  NO  Are you at least 18 years or older? (If no, you may be required to provide authorization to work) YES  NO

Have you ever worked for Hamilton Parker? YES  NO  If yes, when? \_\_\_\_\_

Do you have any relatives or friends who work at Hamilton Parker? YES  NO  If yes, who? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO  If yes, Explain \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Please list any other education, skills or training which you feel relate to the position(s) for which you are applying:

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact for a reference? YES  NO

\_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact for a reference? YES  NO

\_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact for a reference? YES  NO

\_\_\_\_\_

Please list any other employment qualifications or service which you feel relates to the position(s) for which you are applying:

\_\_\_\_\_

\_\_\_\_\_

**Professional References**

Please list three professional references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Disclaimer and Signature**

*I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Hamilton Parker Company to verify their accuracy and to obtain reference information on my work performance. I hereby release Hamilton Parker Company from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal. I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_